

# BOOKS AND TOOLS



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## Ordering Procedures

**Books and Reading Materials:** Ranken's bookstore is virtual; books are purchased online from MBS Direct. You can find the link to MBS Direct on Inside Ranken ([www.insideranken.org](http://www.insideranken.org)) under the Bookstore tab.

Once your Financial Aid is complete, you will receive an email from MBS Direct with a voucher number. If you are paying for books on your own, or your financial aid will not cover all your book costs, choose the option to Pay with a Credit Card or Paypal. Allow 2-3 days for the shipment of your order.

**Tools and Supplies:** Required tools and other class materials are issued by the campus bookstore, located on the ground floor of the Finney building. To receive your tools, you must have a gold authorized schedule issued from Academic Advising. A variety of other school supplies, such as writing utensils and notebooks, may also be purchased from the campus bookstore. For more information, contact the bookstore at 314.286.4820.

### Bookstore Hours

Monday-Thursday 7:30 a.m. - 6:00 p.m.

Friday 7:30 a.m. - 3:30 p.m.

### Ranken Technical College

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TECHNICAL COLLEGE