RANKEN

TECHNICAL COLLEGE

Student Success Center
Tutor/Lab Assistant Application

Personal Information			
Name		Date of Application Submission	
Address		Student ID	Date of Birth
City	State	Zip Code	Do you live on campus?
Home Phone Number	Cell Phone Number		Yes Yes No No
Email Address (one that you check daily; not necessarily your Inside Ranken address)			

Academic Information		
Major	Semester	Cumulative GPA
Past and present major instructors:		
Past and present Ranken math/English instructors:		

Financial and Employment Information		
1. Do you receive financial aid? Yes Yes No No	2. Do you work off campus? Yes Yes No No	If so, how many hours per week?
3. Do you work elsewhere on campus? Yes Yes No No	If so, where?	If so, how many hours per week?

Availability			
Monday	Tuesday	Wednesday	Thursday
Friday	Saturday	Total hours preferred weekly	

Continue to the next page.

Please answer the following questions.

1) Why do you want to be a tutor/lab assistant?

_____

_____

2) Do you prefer a position as a …

_____ department tutor (no set hours but scheduled by appointment)

or

_____ tutor/lab assistant (scheduled hours in the SSC assisting with many tasks)?

Please explain your preference.

_____

_____

3) List previous experience in tutoring or working in a leadership role.

_____

_____

4) List subjects in which you feel qualified to tutor (must have earned a "B" or better).

_____

_____

5) List software (Word, Excel, Outlook, PowerPoint, AutoCAD, etc.) with which are you familiar.

_____

_____

Please return this completed application to the main desk in the Student Success Center.
We will contact you if/when a position becomes available for which you might qualify.

Thank you for your interest!

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For Office Use Only:	
Student is **or** is not work study eligible.	Date of Confirmation: